

Memorandum

Date: January 13, 2010
To: Members of the Main Street Monroe/Downtown Development Authority
From: Andrea Jones, Main Street Manager
Re: 317 S. Monroe Street Reimbursement

The invoice for replacement of windows and siding at 317 South Monroe Street has been submitted for reimbursement. After inspection I found that the project was completed as approved. Therefore, the applicant is eligible to receive the full rebate amount of \$10,000.00 approved for this project.

Thank you.